

DATE: 3 November 2014
MY REF: Independent Remuneration Panel
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To Members of the Independent Remuneration Panel

Dr B.W. Kiernan

Mr. S. Knott

Mr B. North

Dear Member,

A meeting of the **INDEPENDENT REMUNERATION PANEL** will be held in the Brooks Room - Council Offices, Narborough at these offices on **WEDNESDAY, 12 NOVEMBER 2014 at 5.00 p.m.** for the transaction of the following business and your attendance is requested.

Yours faithfully



Colin Jones
Corporate Services Group Manager



AGENDA

1. Apologies for Absence

2. Minutes (Pages 1 - 2)

To approve and sign the minutes of the meeting held on 7 July 2014 (enclosed).

3. Member Consultation

To consider any representations submitted or made by Councillors.

4. Review of Members' Allowances Scheme (Pages 3 - 6)

To consider the report of the Director of People (enclosed).

INDEPENDENT REMUNERATION PANEL

Minutes of a meeting held at the Council Offices, Narborough

MONDAY, 7 JULY 2014

Present:-

Dr B.W. Kiernan

Mr S. Knott

Mr B. North

Officers present:-

Mrs J. Toman

- Director of People

Mr C. Jones

- Corporate Services Group Manager

Mrs S. Tienza

- Senior Democratic Services Officer

Also in attendance:-

Cllr. T. Richardson

1. ELECTION OF CHAIRMAN

The Director of People invited nominations for the election of Chairman of the Independent Remuneration Panel.

DECISION

That Dr B W Kiernan be elected Chairman of the Independent Remuneration Panel.

2. MINUTES

The minutes were not required to be signed as the last meeting of the Panel was convened in 2011.

3. REVIEW OF MEMBERS' ALLOWANCE SCHEME

Considered – Report of the Senior Democratic Services Officer.

The Chairman allowed Cllr T. Richardson to address the Panel.

DECISIONS

1. That a Special Responsibility Allowance of £200 per annum, be paid to Members of the Development Control Committee (excluding named Substitutes and the Chairman and Vice Chairman).
2. That a further meeting be arranged to consider Members Travel Allowances and that a comparator of travel claims be provided.

Reasons:

1. The Panel had received requests from Councillors for a Special Responsibility Allowance to be introduced following the restructure of the Development Control Committee.
2. The Panel requested a further meeting to discuss travel claims.

THE MEETING CONCLUDED AT 6.45 P.M.

BLABY DISTRICT COUNCIL

Meeting:	Independent Remuneration Panel
Date:	12 November 2014
Subject:	Review of Members' Allowance Scheme
Report author and contact details:	Jane Toman Director of People Council Offices 0116 272 7576
Status:	Public

1. **Purpose of Report**

- 1.1 To seek from the Independent Remuneration Panel (IRP) recommendations for any further changes to the Members' Allowance Scheme.

2.	<u>Recommendation to the Independent Remuneration Panel:</u>
2.1	That the Independent Remuneration Panel considers what changes (if any) should be made to the Members' Allowance Scheme.
3.	<u>Reason for Decision Recommended</u>
3.1	It is appropriate for the Panel to consider whether or not to make any changes to the Members Allowances Scheme

4. **Forward Plan**

- 4.1 Not applicable

5. **Key Decision**

- 5.1 Not applicable

6. **Matters for Consideration**

- 6.1 At the previous meeting of the Independent Remuneration Panel on 7 July 2014, the Panel requested a further meeting to discuss Members travel allowances. An update on this will be provided to members of the Panel at the meeting.
- 6.2 If any recommendations about the changes to the Scheme are agreed at this Meeting, then they will be submitted to the meeting of Council to be held on 16 December 2014 for Council's consideration.

7. Other Relevant Considerations

- 7.1 Any recommendations approved by Council in respect of the Members' Allowances Scheme will be published in the Council's Contact Magazine or the Leicester Mercury following the meeting, as is required by the Scheme.

Human Rights Act 1998

- 7.3 Human rights have been considered but there are no overarching matters for concern in relation to this report.

Legal Implications

- 7.4 Legal implications have been considered but there are no overarching matters for concern in relation to this report.

Human Resources Implications

- 7.5 Human resources implications have been considered but there are no overarching matters.

Risk Assessment & Business Continuity

- 7.6 There are no risk, business continuity or resilience issues relating to this report.

Equalities

- 7.7 Not applicable.

Nottingham Declaration and Climate Change

- 7.8 Not applicable

Crime & Disorder

- 7.9 Not applicable

Other

- 7.10 Not applicable

8. Other Options Considered

- 8.1 None.

9. Appropriate Consultations

- 9.1 None.

10. Financial and Efficiency Implications

10.1 None in the context of this report

11. Appendix/Appendices to this report

11.1 None.

12. List of Background Papers

12.1 None.

The following Officers/Members have been consulted:

(insert ✓ below to show relevant consultation has taken place)

Head of Paid Service (Chief Executive)

S. 151 Officer (Financial Services Group Manager)

Monitoring Officer (Corporate Services Group Manager)

Cabinet Executive Portfolio Holder (Cabinet Executive/Council reports only)

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